

Early Employment Claim Response

Companies face many important questions after they receive a demand letter or charge alleging violation of local, state, or federal employment discrimination laws.

1. How do we investigate this?
2. How should we respond?
3. Are there any unique legal or procedural issues we should be aware of based on the jurisdiction?

Wiley's Employment and Labor Team offers solutions to all those questions and more. Employers can enjoy the peace of mind that comes with guidance from our team of experienced litigators at a predetermined, flat-fee that allows companies to begin every new matter with a clear picture of their potential legal costs. The Early Employment Claim Response Package includes:

- Initial claim analysis;
- Claim investigation, including witness interviews and compilation and analysis of relevant documents;
- Demand Letter or Charge response, including, but not limited to, drafting one position statement and responding to one request for information; preparation for and handling fact-finding conferences; and preparing for and handling on-site inspections by administrative agencies.
- Informal settlement negotiations and administrative agency alternative dispute resolution.